



Senior Village



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www.trcwabash.org

Our Mission: We aim to promote self-sufficiency through an innovative and comprehensive network of supportive housing, employment, and educational services.

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Volunteer Outreach Specialist (unpaid)
Volunteer Program Description

NO prior skills or expertise required

In 2021, The Renaissance Collaborative will be rolling out a variety of volunteer programs for people of all skill levels and time availabilities. Some of these volunteer opportunities have been carried out informally in the past, others will be entirely new. We need YOUR help to formalize these programs and recruit volunteers!

As a Volunteer Outreach Volunteer, you will work in a team led by the Volunteer Manager to scout and recruit other volunteers. This team is responsible for all correspondence and dispatching of the recruitment program. Any one-on-one correspondence with prospective volunteers must be tracked by the volunteer in LGL, the donor & volunteer management database. Attendance at regular meetings will be required.

Responsibilities include:

- Helping to create material for the other volunteer programs that are planned and define exactly what those positions look like.
- Attendance & participation at weekly meetings
- Identifying and building relationships with partner organizations that may help in volunteer recruitment efforts
- Setting up meetings with prospective volunteers
- Little Green Light management (free training provided) as it regards to contact with potential volunteers

Time Commitment: 2-3 hours a week, may decrease after programs are rolled out

Location: For the time being, all volunteering will occur remotely via Microsoft Teams video meetings. Similar to Zoom, these meetings will require a camera, microphone, and internet connection.

To apply: Visit www.trcwabash.org/volunteer and submit the interest form.

Please contact Isaiah Moore, imoore@trcwabash.org, with any questions.